

<b>REGISTRATION FORM (Please Print)</b>					
Today's Date:					
<b>PATIENT INFORMATION</b>					
Patient's last name:		First:	Middle Initial:	Marital status: Single <input type="checkbox"/> Mar <input type="checkbox"/> Div <input type="checkbox"/> Sep <input type="checkbox"/> Wid <input type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Miss <input type="checkbox"/> Ms. <input type="checkbox"/>	
Name of Spouse		Contact Number:	Birthdate	Social Security No.	
Home Phone:	Cell Phone:	Email address:		Birth date:	Age:
				Sex: <input type="checkbox"/> M <input type="checkbox"/> F	
Street address:		City, State and Zip Code:		Occupation:	
Mailing Address:		City:		State:	Zip:
Employer Name & Number:		Pharmacy Name & Location:		Pharmacy phone:	
What is your preferred method of contacting you, email, home or cell phone?		<input type="checkbox"/> Email	<input type="checkbox"/> Cell phone	<input type="checkbox"/> Regular mail	
		<input type="checkbox"/> Home phone			
Referred to UFirst Health by (check one box):		<input type="checkbox"/> Yellow Pages	<input type="checkbox"/> Insurance plan	<input type="checkbox"/> Hospital - GCMC	
<input type="checkbox"/> Family	<input type="checkbox"/> Friend	<input type="checkbox"/> Health & Wellness Magazine	<input type="checkbox"/> Internet		
Other family members seen here:					
Primary Care Physician: Dr.		Phone:	Fax:		
Street address:		City:	State:	Zip:	
<b>INSURANCE INFORMATION</b>					
(Please give your insurance card and picture ID to the receptionist.)					
Is this patient covered by insurance?		<input type="checkbox"/> Yes	<input type="checkbox"/> No		
Please Indicate primary insurance		<input type="checkbox"/> Self Pay (Includes Medi Spa Patients)	<input type="checkbox"/> PPO	<input type="checkbox"/> HMO	
<input type="checkbox"/> Medicare	<input type="checkbox"/> Medicaid	<input type="checkbox"/> Private Insurance			
Subscriber's name:	Subscriber's S.S. no.:	Birth date:	Group no.:	Policy no.:	
Patient's relationship to subscriber:		<input type="checkbox"/> Self	<input type="checkbox"/> Spouse	<input type="checkbox"/> Child	<input type="checkbox"/> Other
Name of secondary insurance (if applicable):		Subscriber's name:	Date of birth:	Policy no.:	
Patient's relationship to subscriber:		<input type="checkbox"/> Self	<input type="checkbox"/> Spouse	<input type="checkbox"/> Child	<input type="checkbox"/> Other
<b>IN CASE OF EMERGENCY</b>					
Name of local friend or relative:		Relationship to patient:	Home phone no.:	Work phone no.:	
			( )	( )	
The above information is true to the best of my knowledge. I authorize my insurance benefits be paid directly to the physician. I understand that I am financially responsible for any balance. I also authorize U First Health to release any information required to process my claims.					
Patient/Guardian signature			Date		

Name: \_\_\_\_\_ Today's Date: \_\_\_\_\_  
 Marital Status: S M D W Gender: M F Age: \_\_\_\_\_ Date Of Birth: \_\_\_\_\_  
 Education: \_\_\_\_\_ Occupation: \_\_\_\_\_  
 Name Of Your Previous/Current Physician/Provider: \_\_\_\_\_  
 Current Concerns: \_\_\_\_\_  
**DRUG ALLERGIES & TYPE OF REACTION**

**FAMILY HISTORY**

Checkmark Family Members With Conditions:	Father	Mother	Father's Parents	Mother's Parents	Siblings	Children	Other
Heart Disease							
High Blood Pressure							
Migraine Headaches							
Stroke							
Glaucoma							
Diabetes							
Epilepsy/Seizures							
High Cholesterol							
Bleeding Disorder							
Kidney/Liver Disease							
Asthma							
Thyroid Disease							
Cancer (what type)							
Drugs/Alcoholism							
Mental Illnesses							

**CURRENT PRESCRIPTION AND OTC MEDICATIONS**

Medication	Dose	How often?	Medication	Dose	How often?

**HOSPITALIZATION OR SURGERY**

REASON	DATE	REASON	DATE

**PAST MEDICAL HISTORY (SPECIFY DIAGNOSIS FOR EACH PROBLEM IF KNOWN)**

- |   |   |  |   |   |
|---|---|--|---|---|
| <input type="checkbox"/> Headache               | <input type="checkbox"/> Gall Bladder Disease         | <input type="checkbox"/> Glaucoma                | <input type="checkbox"/> Shortness of Breath        | <input type="checkbox"/> Prostate Disease |
| <input type="checkbox"/> Rheumatic Fever        | <input type="checkbox"/> Heart Attack or Angina       | <input type="checkbox"/> Rectal Bleeding         | <input type="checkbox"/> Kidney Stones              | <input type="checkbox"/> Heart Murmur     |
| <input type="checkbox"/> Menstrual Dysfunction  | <input type="checkbox"/> Seizures or Convulsions      | <input type="checkbox"/> Chest Pain              | <input type="checkbox"/> High Cholesterol           | <input type="checkbox"/> Fainting         |
| <input type="checkbox"/> Frequent Infections    | <input type="checkbox"/> Peripheral Vascular Disease  | <input type="checkbox"/> Hepatitis               | <input type="checkbox"/> HIV/AIDS                   | <input type="checkbox"/> Diabetes         |
| <input type="checkbox"/> Allergies or Hay Fever | <input type="checkbox"/> Sexually Transmitted Disease | <input type="checkbox"/> Anemia                  | <input type="checkbox"/> Asthma                     | <input type="checkbox"/> Arthritis        |
| <input type="checkbox"/> Alcoholism             | <input type="checkbox"/> Chronic Bronchitis/Emphysema | <input type="checkbox"/> Nervousness or Anxiety  | <input type="checkbox"/> Drug Dependency            | <input type="checkbox"/> Pneumonia        |
| <input type="checkbox"/> Depression             | <input type="checkbox"/> Inflammatory Bowel Syndrome  | <input type="checkbox"/> Cancer or Tumor (Type?) | <input type="checkbox"/> Goiter or Thyroid Problems | <input type="checkbox"/> Gout             |
| <input type="checkbox"/> Crohn's Disease        | <input type="checkbox"/> Ulcer/GI Disorder            | <input type="checkbox"/> High Blood Pressure     | <input type="checkbox"/> Other (specify)            |   |

**HABITS AND SOCIAL HISTORY**

Tobacco: Type & Amount Used? \_\_\_\_\_ If Quit, When? \_\_\_\_\_  
 Alcohol: Type & Amount Used? \_\_\_\_\_ Frequency Of Drinking? \_\_\_\_\_  
 Drugs: Type & Amount Used? \_\_\_\_\_ Frequency Of Use? \_\_\_\_\_  
 Caffeine: Type & Amount Used? \_\_\_\_\_ Frequency Of Use? \_\_\_\_\_  
 Exercise: Type & Frequency? \_\_\_\_\_ \*\*Date Of Last Tetanus Booster? \_\_\_\_\_

**FOR WOMEN ONLY**

Date Of Last Pap Smear? \_\_\_\_\_ Any Prior Abnormal Pap? \_\_\_\_\_ Abnormal Result Follow Up? \_\_\_\_\_  
 Number Of Times Pregnant? \_\_\_\_\_ Number Of Deliveries? \_\_\_\_\_  
 Current Method Of Birth Control?  None  Other (specify): \_\_\_\_\_  
 Age At First Period? \_\_\_\_\_ Date Of Last Period? \_\_\_\_\_ Age At Menopause? \_\_\_\_\_  
 Date Of Last Bone Density? \_\_\_\_\_ Normal or Abnormal? \_\_\_\_\_  
 Date Of Last Mammogram? \_\_\_\_\_ Normal or Abnormal? \_\_\_\_\_  
 Gynecological Surgeries? (Hysteroscopy, D&C, Ablation, Hysterectomy): \_\_\_\_\_



Date: \_\_\_\_\_

Patient Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

YOU MAY BE CONTACTED BY U FIRST HEALTH BY PHONE OR BY LEAVING A MESSAGE ON AN AUTOMATED ANSWERING DEVICE TO REMIND YOU OF AN APPOINTMENT, PRESCHEDULED PROCEDURE, VERIFY INSURANCE DEMOGRAPHIC INFORMATION, OR TO INFORM YOU OF TEST RESULTS. IF YOU ARE UNAVAILABLE, TO WHAT OTHER FAMILY MEMBER OR PERSON MAY U FIRST HEALTH DISCLOSE THIS INFORMATION TO?

X: \_\_\_\_\_ RELATIONSHIP: \_\_\_\_\_ PHONE \_\_\_\_\_

X: \_\_\_\_\_ RELATIONSHIP: \_\_\_\_\_ PHONE \_\_\_\_\_

CAN WE LEAVE A MESSAGE ON YOUR ANSWERING MACHINE: YES \_\_\_ NO \_\_\_

**EMERGENCY CONTACT INFORMATION ONLY**

	Relationship	Address	Phonenumber



**CANCELLATION POLICY**

*The policy of this office is to encourage patients to give us notice of cancellations of any appointment within at least 24 hours before the morning of the scheduled appointment date. Likewise, we require patients to arrive punctually for their scheduled appointment to avoid any unnecessary delays or inconveniencing of any other patients. Our goal is to maintain a relationship of mutual respect amongst patients and staff alike.*

*It is further understood that if any patient fails to appear or otherwise cancel an appointment without this advance notification to the office, the following fee(s) will be applied to your account with reasonable consideration of circumstances, including unforeseen emergencies.*

*Please note that insurance will not reimburse you for these fees.*

**Office visit - \$35 .00**

**Procedures (office or hospital) - \$50.00**

**Services with Aesthetician - \$50.00**

*The signature of the patient/guardian below acknowledges the understanding of the above.*

*The above information is true to the best of my knowledge. I authorize my insurance benefits be paid directly to the physician. I understand that I am financially responsible for any balance. I also authorize U First Health to release any information required to process my claims.*

**Signature of patient/guardian: \_\_\_\_\_ Date: \_\_\_\_\_**

**PATIENT FINANCIAL POLICY**

Thank you for selecting U First Health as your health care provider. U First Health payment policy is designed to provide the highest quality of health care.

You will be responsible for payment of all fees at the time of service, if we are not an approved provider for your insurance plan. As a courtesy, we will file your insurance claim. Full payment for patients out-of-pocket (co-payments, co-insurance & deductible) are due at time of service. (The parent or guardian accompanying a minor is also responsible for all out-of-pocket expenses at the time of service).

- We accept Visa, MasterCard, Personal Checks, Travelers Checks, Cash and Care Credit.
- Patient information and proof-of-insurance are required prior to being seen by the provider. If you are unable to validate proof-of-insurance, you will be responsible for full payment at time of service.
- If your insurance denies payment for non-participation of the provider you are seeing, you will be fully responsible for rendered services, it is your responsibility to inquire as to reason for non-payment if your claim is denied. This balance will become your responsibility for payment in full.
- Your employer or group plan administrators can address coverage issues. We cannot act as a mediator with the carrier or your employer. **It is your responsibility to know which service and diagnostic facilities (i.e. lab tests, x-rays, etc.) are covered by your benefits.** We strongly encourage you to be as familiar as possible with the coverage and limitations of your healthcare insurance, to minimize the chance of unexpected problems. Any balances due, by the patient, are expected within 30 days.
- In the event you have questions regarding our bill or need assistance in making payment arrangements, the Office Manager can be reached by calling **239.243.8222**. U First Health strives to meet personalized needs of our patients. Please understand that payment of your bill is part of your treatment, We are here to assist you.

I have read the above financial policy of U First Health and understand my financial responsibility as a patient.

**PATIENT NAME: \_\_\_\_\_ DATE: \_\_\_\_\_**

**PAYMENT AGREEMENT CONDITIONS**

**"Self Pay" Patient:**

I understand and acknowledge that I am responsible for full payment of services rendered to me by "U First Health", and understand and acknowledge that any amount(s) which are designated as "patient responsibility" are payable at the time service is provided. Should any separate payment arrangement(s) be established on my self pay responsibility that are not kept current, I agree to assume any necessary fees involved in the collection of any remaining balance should I become delinquent.

**Patient's Signature** \_\_\_\_\_ **DOB:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Patients with Insurance Coverage:**

I understand and acknowledge that "U First Health" will file claim(s) for insurance payments with only those insurance companies with which "U First Health" participates as a provider. I agree to pay for any co-payment or deductible which are considered a "patients responsibility", under the conditions of my policy, at the time service is provided.

Should my insurance carrier later determine that additional costs are not covered under the conditions of policy, and I am designated as the responsible party for such service, any remaining balance will be billed to me and I will pay the remaining balance within thirty (30) days from the date of billing. I agree to assume any necessary fees involved in the collection of this account should it become delinquent.

I permit a copy of this authorization to be used in place of the original and request payment of medical insurance benefits for any services rendered to be paid directly to the provider or party that accepts assignment.

**Patient's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Medical Records Release:**

In order to process this and/or future claim(s) or for any future application that is made to an insurance company for healthcare coverage. I authorize "U First Health" to release any necessary information required by my insurance company In order to process the claim(s). I also authorize to release any necessary information to worker's compensations company for any potential claim(s). I also authorized U First Surgery & Gynecology to obtain records from any and all prior physicians or medical facilities. I permit a copy of this authorization to be used in place of the original.

**Patient's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Advance Directive or Living Will:**

Do you have a "Living Will" or "Advance Directive" related to your medical care? Yes No

If yes, do you wish to have a copy of your document maintained with your medical records in this office? Yes No